



Freeland Soccer Club

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Article 1. Name & Purpose

Section 1. Name.

The name of this organization is the Freeland Soccer Club (FRSC).

Section 2. Purpose.

The purpose of the FRSC shall be to promote the development and execution of youth soccer, sportsmanship, quality coaching and officiating for its members and participants.

Article 2. Participants

Section 1. Participants.

Any youth interested in participating in the programs that the FRSC provides. There will be no discrimination toward any race, gender, religious, ethnic, physical condition, mental condition, or sexual preference. All participants must abide by the rules & bylaws established by the FRSC.

Section 2. Participation Method.

The Board members will establish the dates which registration will be held. Various means of notification can be utilized. Types of notification can be: School Flyers, Street Billboards, & Direct Mailings. All participants must have the appropriate documentation and monies paid to the FRSC.

Article 3. Member Delegate

Section 1. Membership

A Member Delegate can be any adult interested in assisting with the administration of programs of the FRSC. There will be no discrimination toward any race, gender, religious, ethnic, physical condition, mental condition, or sexual preference. All members must abide by the rules & bylaws established by the FRSC. Member Delegates assist in the operations of the FRSC with various duties. This is not intended to be an exhaustive list, but examples are: Coaching, Coaching Assistant, Team Manager, or Boards Members. In addition to those duties, all Member Delegates have the responsibility to vote on Board Member elections.



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All Board Members are Member Delegates. Not all Member Delegates are Board Members.

Section 2. Membership Method.

Individuals 18 years or older can make their notification of interest know by signifying their intent on the registration form, or in writing to the FRSC, or by verbally discussing their intent to assist to a Board Member. Members can be classified as: current board members, coaches, assistant coaches, team managers, field maintenance care takers, or of any official position of responsibility deemed necessary by the FRSC Board of Directors.

Section 3. Member Delegate Notifications

The FRSC Board of Directors (BOD) shall call meetings at their discretion. The BOD determines scope of participation and notification to the intended audience. Notification can be via mail, email, phone, or by direct contact. The BOD will establish a regularly scheduled meeting. Changes to the regularly schedule are at the discretion of the BOD. Every attempt will be made to ensure an opportunity for members to interact with the BOD.

Section 4. Conduct of Member Delegate Meetings.

Meetings of the FRSC shall be presided over by the President of the FRSC or, in the absence of the President, the Vice-President, or in the absence of the Vice-President, the Secretary or, the remaining Board Members will nominate a chairperson for the meeting. The BOD reserves the right to hold closed-door meetings. The BOD will attempt to hold meetings in an open fashion; where as, any interested party can attend. The Secretary will take notes for the record, as well as record any decisions made or to document any tasks established. Non-members or participants can attend open door meetings and make comment; however, they will not have any voting rights.

Article 3. Board of Directors

Section 1. Number and Qualifications.

The FRSC Board of Directors (BOD) shall administer the property, business, and affairs of the FRSC. The BOD shall consist of the following positions: President, Vice-President, Secretary, Treasurer, Registrar, Director of Travel Programs, Director of



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Recreation Programs & Chairperson Emeritus.

The BOD shall conduct its business in a manner that will optimize the mission, vision, and values of the FRSC. He/She shall ensure the independence of the FRSC by minimizing the effect of any external entity. He/She will be required to make decisions for the FRSC as a whole.

An individual cannot be a FRSC Board Member if they are also a Board Member any other organization that can be deemed as a competitor with the FRSC.

An individual cannot be a FRSC Board Member if their spouse is currently a FRSC Board Member.

Section 2. Voting Rights.

All members of the BOD have equal voting rights. In cases where there should be a tie vote, the President shall have the authority to break the tie.

Section 3. Vacancies

Whenever any vacancy shall have occurred in the BOD by reason of death, resignation, removal, or otherwise, nominations from the Member Delegate group will be taken and a majority vote of the FRSC Member Delegates will designate the individual for the position. The elected individual will finish the remainder of that term in office.

Section 4. Elections

The FRSC Member Delegates will submit candidates to the BOD. A general election by the Member Delegates will determine the composition of the BOD. Elections will commence in November.



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Section 5. Terms.

The terms for all positions (except the Chairperson Emeritus) will be a 2-year period. The starting date of all newly elected positions will be December 1st of the elected year.

The Chairperson Emeritus shall be a 1-year term. The starting date of this appointment will be December 1st of the elected year

Section 6. Suspensions.

A Board member can be suspended for their duties if:

- The individual is under criminal investigation.

Section 7. Removals.

A Board Member can be removed from office by:

- 2/3rds majority vote by the FRSC Member Delegates.
- If an individual is convicted of a criminal act.
- If there has been a material breach of the FRSC Rules & Bylaws.
- If there is an abuse of authority. It will be recognized as an abuse of authority if at any time the BOD conducts it's business in a manner, which maximizes the resources or opportunities for their own relations at the expense of the FRSC participants as a whole.

Section 8. Quorum.

A majority of the BOD then in office shall constitute a quorum for the transaction of business and the action of the majority of the BOD present at a meeting at which a quorum is present shall be the action of the BOD, except as action by the majority of the Officers then in office may be specifically required by other sections of these bylaws. If at a meeting of the BOD there shall be less than a quorum present, a majority of those present may adjourn the meeting until a quorum shall be present.

Section 9. BOD Notification.

The FRSC Board of Directors (BOD) shall call meetings at their discretion. The BOD will notify all board members via mail, or email, or phone, or by direct contact.



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Section 10. BOD Conduct of Meetings

Meetings of the BOD shall be presided over by the President of the FRSC or, in the absence of the President, the Vice-President, or in the absence of the Vice-President, the Secretary or, the remaining board members will nominate a chairperson for the meeting. The BOD reserves the right to hold closed door meetings, but will attempt to hold most meetings in an open fashion; where as, any interested party can attend.

Section 11. General Powers as to Negotiate Paper.

The BOD shall, from time to time, prescribe the manner of making, signature or endorsement of checks, drafts, notes, acceptances, bills of exchange, obligations and other negotiable paper or other instruments for the payment of money and designate the officer(s) or agent(s), who shall from time to time, be authorized to make, sign, endorse the same on behalf of the FRSC.

Section 12. Disciplinary Authority.

The BOD has the authority to bar completely, suspend or otherwise discipline any player, coach, manager, team assistant, trainer, club officer, of other persons associated with any team playing within the FRSC, whether such person is paid or unpaid by one or more players, teams, or clubs.

Article 4. Committees

Section 1. Special Committees.

From time to time it may be necessary for the BOD to form special committees who shall be given direction from and limited authority to investigate, recommend resolution to the BOD. These committees shall not have the power to:

- a) Amend the bylaws.
- b) Recommend to members dissolution of the FRSC.
- c) Fill vacancies in the BOD.
- d) To present themselves as the BOD.
- e) Make public disclosure of any information related to the FRSC.

Section 2. Procedures.



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All committees and each member therefore, shall serve at the discretion of the BOD. The BOD shall have the power at any time to:

- a) Increase or decrease the number of members or committees.
- b) Fill vacancies.
- c) Change the function of a committee
- d) Terminate the existence of any committee.

Article 5. Directors

Section 1. President (Chairperson of the Board).

The President shall preside at all meetings of the FRSC. He/She shall be the chief executive officer of the FRSC and shall have general and active management of the League, and shall see that all orders and resolutions of the BOD are carried into effect. He/She shall execute all authorized conveyances, contract, and other obligations in the name of the FRSC. He/She will be the conduit for any public communication in regards any/all FRSC business. The President shall have co-signature authority of FRSC disbursement checks.

Section 2. Vice President.

The Vice President, in the absence of the President, shall preside at all meetings and function as the representative of the FRSC. He/She shall be responsible for disciplinary actions of players, coaches, and team representatives. He/She shall be the initial BOD member to resolve issues between teams (i.e. rescheduling, forfeitures). He/She shall administer the FRSC Risk Management function. The Vice President shall have co-signature authority of FRSC disbursement checks.

Section 3. Secretary.

The secretary shall attend all meetings of the FRSC and shall record all notes and votes in a manner that can be accessed or reproduced for general inquiries. This can be in book or electronic form. He/She will record (or file) all significant documentation relating to each registration period as well as each MSYSA data submission. He/She will have access to the FRSC P.O. Box, and will be the primary individual responsible for monitoring said P.O. Box. If at any time the FRSC undertakes the functionality of a WEB site or a general



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email address for correspondence, then the Secretary shall also monitor and maintain this functionality.

Section 4. Registrar.

The Registrar shall keep a complete record of all teams and players for the purposes of player registration and team affiliation. He/She shall: Check all player registration documents, Verify the receipt of fees, Deliver fees to the treasure, and Compile registration lists and to deliver them to the Director of Travel Programs or the Director of Recreation Programs respectively. He/She will have access to the FRSC P.O. Box, and will be the secondary individual responsible for monitoring said P.O. Box. If at any time the FRSC undertakes the functionality of a WEB site or a general email address for correspondence, then (in the absence of the Secretary) shall also monitor and maintain this functionality. The Registrar shall be the MSYSA Delegate. The MSYSA Delegate shall attend (or make every attempt to attend) MSYSA meetings as a representative of the BOD. He/She shall have full authority to represent the opinions and votes of the FRSC. He/She shall report the outcome and decisions of the MSYSA meetings to the MSYS BOD.

Section 5. Treasure.

The Treasurer shall have custody of the funds and securities of the FRSC and shall keep full and accurate accounts of receipts and disbursements in the books and records belonging to the FRSC and shall deposit all monies and other valuable effects in the name of the FRSC. He/She shall disburse the funds of the FRSC as may be ordered by the BOD, taking proper vouchers for such disbursements and shall render whenever they require it, an accounting of all transactions as Treasurer and of the financial condition of the FRSC. The Treasurer shall have co-signature authority of FRSC disbursement checks. All Checks must have two signatures to be valid. He/She shall have custody of all blank checks.

Section 6. Director of Travel Programs.

The Director of Travel Programs shall be the primary resource for the organization, and quality of the travel programs. He/She shall be responsible for the organization and execution of the Majors Program. He/She will ensure that the requirements of the Majors



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pre-travel program are met. He/She shall ensure that the requirements of the MMYSL travel league are met. He/She shall promote sportsmanship of the players & coaches. He/She shall be the primary individual responsible for obtaining officials for all home games. He/She shall be responsible for coordination and scheduling of fields and officials with the Director of Recreation Programs. He/She shall promote the quality coaching staff, and will be the recruiter for such coaching needs as they arise.

Section 7. Director of Recreation Programs.

The Director of Recreation Programs shall be the primary resource for the organization, and quality of the recreation programs. He/She shall promote sportsmanship of the players & coaches. He/She shall be the primary individual responsible for obtaining officials for all recreation home games. He/She shall be responsible for coordination and scheduling of fields and officials with the Director of Travel Programs. He/She shall promote the quality coaching staff, and will be the recruiter for such coaching needs as they arise.

Section 8. Chairperson Emeritus.

The Chairperson Emeritus is the former President (or highest ranking former Board Member) of the BOD and shall provide counsel and advise to the BOD.

Article 6. Miscellaneous

Section 1. Fiscal Year.

The Fiscal Year of the FRSC shall be August 1 through July 31.

Section 2. Affiliation.

The FRSC shall be an affiliated member of and comply with the authority of the Michigan State Youth Soccer Association, the United States Youth Soccer Association and the United States Soccer Federation. Except where restricted or prohibited by law, these bylaws are superseded by the requirements of the United States Youth Soccer Association.

Section 3. Team Organizations.

Every attempt will be made to establish recreation teams on an



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equal basis. The exception to equal basis rule is in the formation of the Majors program.

The Majors program team selection is based on a competitive draw from the recreation program or based on player tryouts. The team selection of any Majors program is at the discretion of the coaching staff of the Majors team.

The Travel program team selection is based on a competitive draw from the recreation program, or Majors Program, or based on player tryouts. The team selection of any Travel team is at the discretion of the coaching staff of the Travel team.

Section 4. Amendments.

These bylaws may be altered, repealed or amended by a 2/3rds majority vote by the BOD.

Section 5. All Other.

All other situations not found in these bylaws shall be referred to the bylaws of the Michigan State Youth Soccer Association for guidance to resolution. The BOD retains all jurisdictions within our League and reserves the right to seek counsel on an as needed basis.

Section 6. Nature of Agreements.

All agreements are in writing. These formal agreements are to be used in any negotiations with all external organizations. The types of agreements that must be in writing are:

- Rental/Lease Agreements or any agreement where the use of land is involved.
- Matters where external organizations may request changes to our operations.
- Any agreement that will place restrictions on, or that will grant privilege to the FRSC.
- Any agreement where there is a financial exchange in excess of \$100.00.



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Exclusions are:

- Informal game arrangements between coaches, club officials, or team managers as it relates to the play of games, tournament play, or for the reimbursement to officials.
- For general operations procurement, obtaining a vendor quote is ample written documentation.